



APA: American Psychological Association

CITATION THE APA WAY

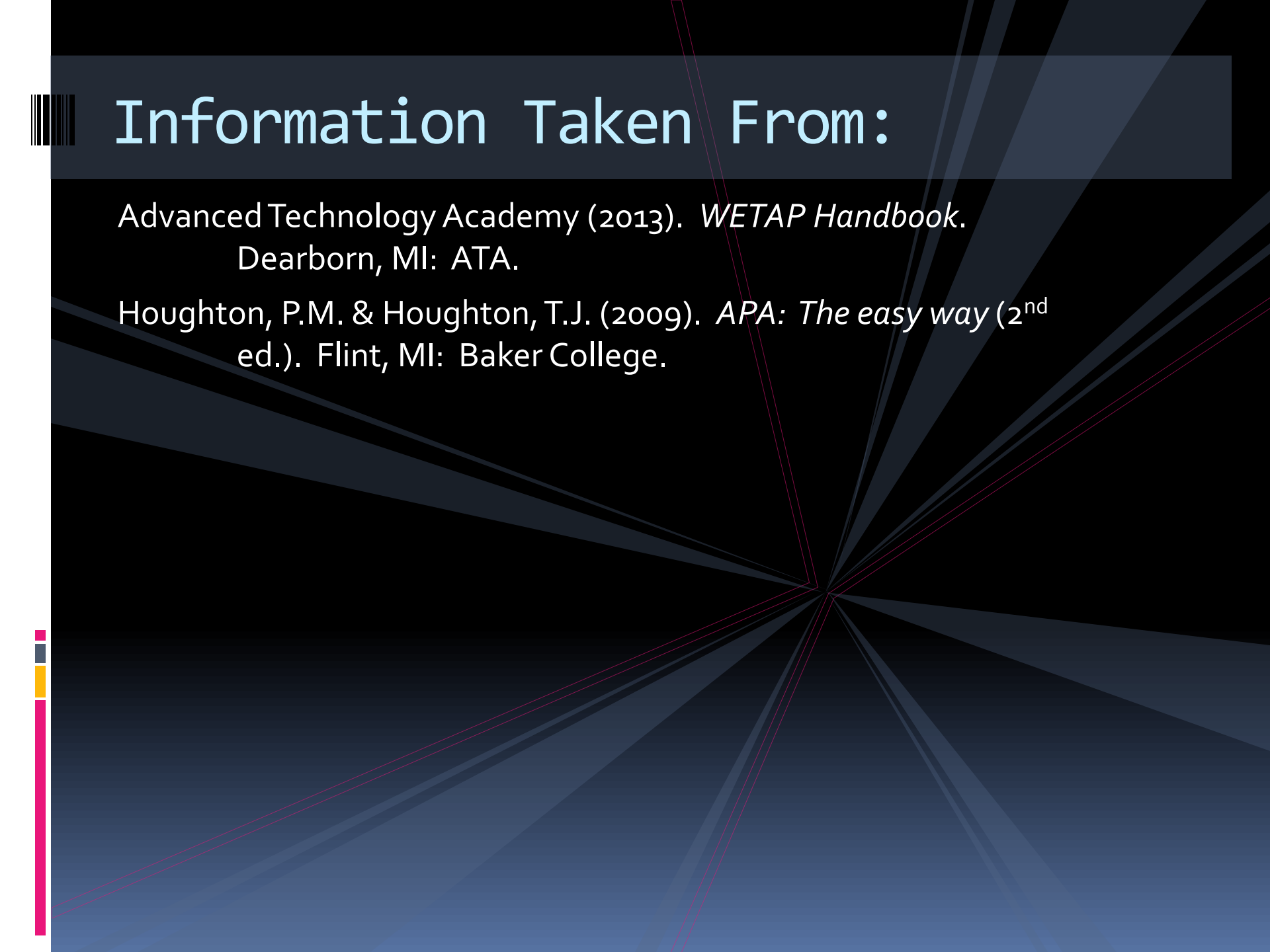




Information Taken From:

Advanced Technology Academy (2013). *WETAP Handbook*.
Dearborn, MI: ATA.

Houghton, P.M. & Houghton, T.J. (2009). *APA: The easy way* (2nd
ed.). Flint, MI: Baker College.




In-Text Citations

- Always provide appropriate credit.
- Everything cited in the text must appear on the Reference/Works Cited/Bibliography page.
- Everything cited on the Reference/Works Cited/Bibliography page should be cited in the text.

Direct Quotation (In-Text Citations cont.)

- When citing a direct quotation less than 40 words, the punctuation should be placed after the actual reference citation.
- EXAMPLE:
“School can be a fun place to learn” (Clary, 2012, p. 2).

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SEE PAGES 13 – 15 in *WETAP*

Paraphrasing (In-Text Citations cont.)

- When paraphrasing, the punctuation should be placed after the reference citation.
- FOR EXAMPLE:

Ms. Clary asserts the importance for critical analysis when reading (Clary, 2012).

Two Authors (In-Text Citations cont.)

- Direct Quote: (Clary & Thayer, 2012, pp. 10 – 11).
- Paraphrase: (Clary & Thayer, 2012).

Multiple Authors (In-Text Citations cont.)

- Cite all authors in the FIRST citation, and then subsequent citations would be the first author followed by the Latin term *et al.*

(Clary, Thayer, Wallace, & Zeller, 2012).

(Clary et al, 2012).

No Author (In-Text Citations cont.)

- Cite the first few words of the actual reference page entry.
 - Titles of books, periodicals, brochures, and reports should be italicized.
 - Titles of chapters, articles, and web pages should be noted in quotation marks.


No Author (In-Text Citations cont.) EXAMPLE:


For many, the quest for a fulfilling career is more important than the financial reward (“Finding Bliss,” 2011).


“The ends do not necessarily justify the means, when looking at life’s choices” (*Choices in Life*, 2010).




Reference/Works Cited Page

- All entries are listed alphabetically by author's last name.
 - The Authors should be listed with last name first, followed by first and middle initials (if given).
 - If no author is provided, the title should be moved to before the date and alphabetized according to the first work of the title (excluding a, an, the).
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- Margins should be 1 inch all around.
 - The page heading should be centered and called *References* or *Works Cited*.
 - Double space.
 - Bold type should be used in appropriate headings only.
 - Do not underline, use italics for long works like books.
 - The first line of each reference entry should start at the left margin with the following lines being indented one half inch (hanging indent).

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- Numerals are used to denote numbers ten and above.
 - Anything under ten, spell out the numbers.
 - Example:
“3 times the fun: The joy of triplets” should be listed as “Three times the fun: The joy of triplets.”

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Author Information

- References should be listed in alphabetical order:
 - by authors (last name),
 - associations (if the work is authored by an organization, and
 - *Anonymous* (only if the work is signed *Anonymous*).
- Authors should be listed with last name first, followed by first and middle initials.
- No author?
 - the title should be moved to before the date and alphabetized according to the first word of the title (excluding *a, an, the*).



Date Information

- The publication date should always appear in parentheses after the author's name.
 - The ENTIRE date should be used when citing magazine articles, newspaper articles, or newsletters.
- 

Examples of Book Citations

- Single Author

Schreck, E.P. (2006). *Mistakes of supervising a culturally diverse workforce in the USDA*. Boston, MA: Corrigan Books.

- Multiple Authors

Sienkiewicz, J.H., Scarcelli, T.A., & Alexandrowicz, M.P. (2006). *Great high school athletes transition into coaching roles*. Clawson, MI: Roddy Press.

- For eight or more authors, separate the first six authors with commas, then use an ellipsis to connect the sixth author to the last author, followed by the date.

Example of Periodical Citations

- Magazine:

Hoban, D.M. (2001, July 23). Fighting high cholesterol in diabetic adults. *Healthweek*, 12(2), 54-57.

- Newspaper:

Helm, T.R. (2007, May 24). Terrorism in the food chain. *The Montgomery Times*, pp. A1, A11.

- Journal:

Roddy, P.K. (2004). A study of communication between a 1964 rock band and youth: The influence of The Rolling Stones on American teenagers. *Journal of Social Commentary*, 23(2), 254-287.

Example of Online Periodical Citations

- Newspaper:

Hewlett, M.T. (2007, March 23). Education helps stop turnover. *Boston Herald*. Retrieved from <http://www.bostonherald.com>

- Journal:

Henning, P., & Stein, J. (2007). A controlled study of aggression: Inside a federal prison. *Journal of Experimental Psychology*, 41(2), 102-116. Retrieved from <http://www.expsych.com>



Example of Online Articles

Online Help:

- <http://owl.english.purdue.edu/owl>
- Secondary.oslis.org/cite-sources
- <http://www.apastyle.org/>
- <http://citationmachine.net>
- <http://writecite.com/>